



CORPUS CHRISTI CATHOLIC HIGH SCHOOL

Together in One Body

# PROVIDER ACCESS POLICY

January 2023

Approved: Awaiting Approval | Review: January 2026

## 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in Years 7 to 11 for the purpose of informing them about approved technical education, qualifications or apprenticeships. Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students. This is outlined in section 42B of the Education Act 1997. This policy shows how our school complies with these requirements.

## 3. Student entitlement

All students in Years 7 to 11 at Corpus Christi Catholic High School are entitled to:

Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point

Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events

Understand how to make applications for the full range of academic and technical course

## 4. Management of provider access requests

### 4.1 Procedure

A provider wishing to request access should contact Mrs R Matthews – Lead Teacher of Careers and Aspirations on 01772 716912 or on [rmat@ccc.lancs.sch.uk](mailto:rmat@ccc.lancs.sch.uk)

### 4.2 Opportunities for access

Several events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 7	CPSHE Lessons		ELD – Uniformed Services Parents Evening
Year 8	ELD – Industry Day, LMI information		Parents Evening CPSHE Lessons
Year 9		Options Evening ELD – Options CPSHE lessons	Parents Evening
Year 10		ELD – University CPSHE Lessons	Parents Evening Work Experience Week
Year 11	ELD - Careers Fair and Mock Interviews CPSHE Lessons Parents Evening	Parents Evening	

This is not an exhaustive list and is being amended constantly, as a school we are always open to local businesses and employers engaging with our pupils.

### 4.3 Granting and refusing access

Providers will be granted access based on safeguarding, locality, time of year and to fit around curriculum assessment and exams.

#### **4.4 Safeguarding**

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy. If providers are not DBS checked or have not provided evidence of their DBS, then the Lead Teacher of Careers and Aspirations or an appropriate member of school staff will need to remain with the provider throughout the implementation of the provision.

#### **4.5 Premises and facilities**

The school will make a room(s) available for discussions between the provider and students, as appropriate to the activity. The school will also make available equipment to support provider presentations. This will all need to be discussed and agreed in advance of the visit, with the Lead Teacher for Careers and Aspirations. Providers are welcome to leave a copy of their prospectus or other relevant course literature within the Library which is managed by Mrs M Wilson. This is available to all students at lunch and break times.

#### **4.6 Approval and Review**

Awaiting approval from governors at Spring meeting 2023.

Review every 3 years. Next review date: January 2026